First Half of Meeting:

ATI Open Board Meeting
October 17, 2015

Group decided that we need to define OPEN for attendees so that they know they are free to attend this Board Meeting.

Fiona opened with meeting norms. (PUT IN NORMS). Fiona said then that we have meeting intentions.

Fiona said her intention for the meeting is to bring the group through the board report, and that Logan would bring us through the treasurer’s report.

Fiona identified the current board members: Fiona, chair, kate lushington asst chair, Irene schlump, director, logan blanco, treasurer, sakiko, and Irene gave Daniel bell and gilles estran who are not here. Fiona explained the board meets via skyp once a month and via email in between, and that the board is the liaison with all the committee chairs.

Fiona said last year it was all about affiliation, and going into Bordeaux we thougth we knew what we doing and wanted to put monetary value to the affiliates. Fiona explained that the affiliates were a way to meet for ATI members outside of the annual conference. The board agreed on 30.00 USD per head for each affiliated society, but didn’t know how to do that. By the end of the meeting, we discovered that what each society wanted was so different we could not figure out how to support the affiliations, and as a result, we came clearer in ways we could support the affiliated societies. Sakiko started in japan by having workshops in Japan by ATI.

Sakiko said we have lots of Japanese members in ATI, 99% of them had not been participating, and were not aware of what was going on in ATI. She started to participate and became a board memb er so that she could be a bridge between ATI and the Japanese members. She worked with Tommy Thompson to provide a workshop that spoke about ATi as he is a founding member in March. They invited Japanese ATI members and non members who are interested in ATI to hear Tommy speak about the history of ATI and also how people work together. Tommy demonstrated Alexander work and also from other schools, people introduced how they worked the AT. It provided an introduction to ATI, and about 60 people came, although at the time none became ATI members from that workshop, but they are hoping. She then asked Cathy Madden to do a workshop for Formal Consensus, so they did an intro workshop for Japanese members (15 people) who really enjoyed the FC as it was new to them. The plan is ton continue to do introductory workshops in Japan. Sakiko said that if ATI teaching members happen to be in Japan from another country, she would love to have more workshops, and to have more interaction and communication between Japanese members. She wants to be more tight and then have a certain connection internationally.

Fiona said that Japan wants to collaborate, and we want to collaborate and if we can promote that building our family, we can do this in all different communities. How that happens will be related to your community. She is going to let everyone think about that, and then she introduced Logan and the hot pink report!

Corinne asked what Fiona meant that ATI has a hard time collaborating. Fiona said only two of our workshops are collaborative, and asked how we notice that and work together. Kate said the phrase in japan was people coming from different places to find a common field.

Logan took the floor and said she had been treasurer for about a year now. She introduced the projected Profit & Loss, which is basically a statement of what has happened since January 2015 through September 30, and then what she thinks will happen through the end of the year.

She explained income vs. expense, with a surplus of about 18,000.00. The middle column she explained was the actual costs, and that the projected last column is what is important to most people. She thinks we will have more expenses than what she has in the number currently. She says that for this coming year we want to put together a budget so that we know what we expect to spend next year so that we can compare it. Then she turned to the balance sheet, which she explained as a snapshot as to how we looked at the end of September. It is a little misleading because we show lots of income, but had not received the bills for the conference, which would be about 30,000 – 40,000. She explained our assets, which is the cash in the bank and the total liabilities, that don’t include the conference bills. Overall what this statement says is that we are in very good financial situation right now. We had been close to not having money in the past, and went into an austerity mode so we could build up our cash again. So now we can look at where we are going, looking at our mission, how we want to spend our money going forward.

First of all, we are going to start printing the ExChange again in December. Also, we will be spending money on the new website, which will be a chunk of money. Also we will be having professional translations done for the website. We will also be looking at our outreach and our promotional materials for various events, etc., and having more outreach and promotion, and having workshops in other countries, and us supporting those workshops and outreach. Referring to the budget process, the committees are not used to spending much money, but Logan is going to ask committee members if they could be doing more if they had a small budget for printing, or she doesn’t know what, but she wants committees to start looking at what they could use and need.

Logan said we want to look at improving the office and capital expenses for the office.

Fiona said thank you for putting a shape to the finances. She thanked the previous board for putting the austerity into place, and for allowing us to have money in the bank, to allow us to flourish.

Marilou asked if Fiona was taking questions now or at the end.

Fiona said she was embarrassed and upset that the website is not up during her four years. She and Irene have committed to getting this done. And turning it over in months. Corinne asked if that meant they were going to work on the website. Fiona explained that it has just been dormant.

Linda explained thea the holdup on the website was the member pages that were not done completely, and not because Fiona had not done the work.

Marilous asked if this board meeting was going to make decision or approve the treasurer’s report. Fiona said not her intention, but to present what was going on and to invite more collaboration from committees and how the treasurer could work with them. We don’t have the ideas yet. Marilou said that if we had a majority she was on the board where this group made decisions.

Marilou asked if we were still using an accountant to do taxes. Logan said yes we were, and the tax return was just finished. Marilou said that they had decided at one time to have money in the budget for scholarships and/or research, and she didn’t see that. Fiona said that logan has inhereited and reshaped what she was left with, and the we had not put in a scholarship, but that we are planning on funding some research. Logan said this was not a budget, it is just a statement of what is happening this year. Logan said there was no budget, but we will be making one for next year. Marilou also said how much savings was there at the beginning of the year. Logan said she did not put in a balance sheet from the beginning of the year. She said that we would go from 150000 to 160000 total. Marilous said we have about 150000 that wasn’t touched. Irene explained that the current board had stayed with the austerity, and now is the time to go forward with those things.

\_\_\_\_\_\_ asked how the budget is put together. Logan said she will be contacting committee chairs, Fiona and Linda, and then looking at the numbers from 2014 and 2015 to figure out what ongoing expenses are. Dorrit asked if there was a committee for money, budget, treasurer? Irene said the board is her committee, and Logan agreed. Bob Lada has been excellent help, and she depends on Linda because of historical perspective. Davig Behrstock asked if there is going to be a meeting later to talk about these things. Robbin said she could give ideas to Logan about the communication committee’s needs. Logan said she was happy to get information and see if peole have ideas about how to ogo about things, and if there are committee chairs or members here who have ideas, they can catch her here or send emails. Corinne said it would be good fo create a time to do all this. Marilou said she can adjust logan to a different time which might be useful as ta previous treasurer on the board will be here on Monday. Marilous says the agenda is always fluid, and changes aas we go throught he meetings. It reflects our needs as a group. Corinne said sooner rather than later. Logan said she is just open to hanging out too.

Fiona said she was going to draw the meeting to the close. Thanked Ariel, Linda, and Marilou. She isn’t dying, just leaving the board. If people on different committees need help, she is willing direct them.

Kate Lushington said that in the board report we wanted to point out that fiona’s chairship has been invigorating and has got us going in a most marvelous way. Just get the thing done and make sure we all sing from the same hymn sheet. Kate thanked everyone who fell in and came to the meeting, and that while Fiona has been chair, the international has really been sparked in ATI. She listed all the places for the last few Annual Conferences, and the affiliated societies. Broadening our perspective.

Tommy pointed out that officially she is ex officio, and does she have the vest? Tommy explained about the fishing vest. Ex officio means she is available to advise the new chair and anyone else. Jamee Culbertson had this vest that was branded “ex officio.”

Marilou said that the board meeting is now, and once the opening circle happens, the board is no longer making the decisions about ATI, the membership is. The board can make deicsions at this meeting, but no longer. She thinks that is really an important part. Ex officio members are in many organizations.

The meeting was defined as closed.

**Saturday, October 16 MCM – Meeting Minutes #1**

Welcome to Meeting Attendees by Glenn Singer, Hospitality Administrator for Pendle Hill.

**Announcements:**

Fiona Cranwell opened the meeting with announcements.

1. Jennifer Roig-Francoli announced she was missing her bag.
2. Fiona Cranwell went over the building names.
3. Fiona Cranwell went over the assistance. Tye Palmer, Joseph Arnold, and Ingrid Forsyth.

**Meeting Open**:

Marilou Chacey opened meeting by announcing that the rest of the meeting would be a Formal Consensus workshop because of so many new attendees.

Rest of Meeting was a workshop on formal consensus, with no further minutes.

Marilou Chacey opened the Committee of the Whole. (COW).

Explained that the ATI Membership assembled together becomes one large committee for the purpose of discussion. During discussions, we use the Formal Consensus Process.

The last day of the AGM we will close the COW, return to Robert’s Rules and vote on the items we have discussed.

Jamee Culbertson made a motion to move to the COW; Teresa Lee seconded.

**Meeting Agenda:**

Welcome

COW

Agenda

Formal Consensus workshop

Evaluation

Marilou Chacey asked if there are concerns about the agenda. No concerns being seen, the agenda was accepted with the timing changes.

Formal Consensus begins, and minute taker Linda Hein leaves the room.

**Meeting Evaluation:**

**(Comments)**

Learning about Process;
Starting Not on time;
Observation of low participation;
Confusion that this process is new to ATI;
Would have appreciated a real life example;
Thumbs up!
Would have appreciated announcement of transition;
Liked consistency with Alexander principles and saw need and potential for more diversity;
Liked decisiveness about a process and that process respects group and individual;

**Sunday, October 18 MCM – Meeting Minutes #2**

Cathy Madden opened the meeting. She pointed out that there is a Japanese version of the Formal Consensus flow chart on the projector.

**MEETING INTENTIONS:**

Cathy Madden reviewed meeting intentions, and asked if anyone in any language would like to read the meeting intentions out loud. Janet Madell Feindel read the intentions in English.

 **Flags:** Cathy Madden explained the use of flags for language concerns, and passed out the flags.

**AGENDA:** No objections to the Agenda as Planned

**FORMAL CONSENSUS ROLES**:

For this Conference, we will have the same roles for the entire meeting rather than switching at the Light and Lively breaks.

FC Roles for this meeting:

Agenda Planner: Marilou Chacey

Facilitator: Cathy Madden

Timekeeper: Belinda Mello

Doorkeeper: Debi Adams

Notetaker: Linda Hein

Public Scribe: Monika Gross

Peacekeeper: Robbin Marcus

Advocate: Alison Deadman

Formal Consensus Advocate: Peter Nobes

Cathy Madden explained that we are thinking of adding another role: formal consensus advocate who would be willing to work with newer folk who might not be clear on FC. Roles were filled. Cathy Madden took the floor as facilitator.

**Formal Consensus Process Letters:**

Cathy Madden wanted to put a moment in the meeting for questions or comments about the four FC letters that went out in the month prior to the Annual Conference. Belinda Mello said she really appreciated getting them as emails, as she knew they were in her mailbox and she could look at them at a convenient time. They prepared her to look at the process and the proposals as a group rather than an individual proposal. She liked getting them ahead of time and the content.

Corinne Cassini said she agreed. Jano Cohen said the letters were clearly written and easy to understand and could be used in the future. Alison Deadman appreciated that they were broken up into four manageable segments. Marilou Chacey said she had a question, not an evaluation. She asked if there was any way they could be improved. Josh Myrvaagnes said he didn’t get the letters because he was not up to date on his membership. Cathy Madden said she and Marilou Chacey would look into translating the letters for next year.

**Committee of the Whole**: moved into the formal consensus process and COW.

Antoinette Kranenburg presented the Professional Development Committee proposal (Proposal for the Alexander’s Writings Part of ATI’s Demonstration of Knowledge), noting that the first part of the proposal is the only portion that is up for approval at this meeting. This is the biographical part of the certification evaluation requirement. Antoinette Kranenburg read the following into the meeting:
 **The Proposal**

The Professional Development Committee proposes that the items listed below in Parts I, II and III be the content for the Alexander's Writings part of the Demonstration of Knowledge for an ATI Teaching Certificate.

**Part I: Biographical information about Alexander (The Australian Story)**

1. Alexander’s full name is Frederick Matthias Alexander.

2. He published four books: Man’s Supreme Inheritance; Constructive Conscious Control of the Individual; The Use of the Self; The Universal Constant in Living.

3. His brother who helped him develop the Technique was A.R. Alexander.

4. Alexander’s early work focused on respiratory re-education.

5. How Alexander developed his Technique:

 1. He was an actor who lost his voice.
 2. He went to doctors and voice trainers for help, but their help was not permanent. (“I therefore sought the advice of doctors and voice trainers in the hope of remedying my faulty breathing and relieving my hoarseness, but in spite of all that they could do in the way of treatment, the gasping and sucking in of breath when I was reciting became more and more exaggerated and the hoarseness recurred at shorter intervals.” *The Use of the Self*, p. 24)

 3. He was offered an important engagement and was afraid to accept it; advised by his doctor to continue with the medical treatment and to rest his voice for two weeks before the performance, he decided to accept it. By following this advice, he gradually lost his hoarseness.
 4. During the night of the performance his hoarseness returned and by the end of the program it was so acute he could hardly speak.
 5. He went back to his doctor and they talked the matter over. Alexander pointed out that he had followed his doctor's instructions, but that the hoarseness returned during his performance.
 6. Alexander then asked, “Is it not fair, then...to conclude that it was something I was doing that evening in using my voice that was the cause of the trouble?” (*The Use of the Self,* p.25*)*
 7. His doctor agreed, but could not explain this observation, so Alexander decided to experiment on his own to see if he could find out why he kept losing his voice.
 8. When he started he knew two facts: 1) reciting caused conditions of hoarseness and 2) the hoarseness tended to disappear if he only used his voice for ordinary speaking and had medical treatment (*The Use of the Self,* p.25—26).
 9. He hypothesized that there must be something different between what he did in ordinary speaking and reciting.
 10. He set up a mirror to observe himself speaking and reciting. (“To this end, I decided to make use of a mirror and observe the manner of my “doing” in both ordinary speaking and reciting....” *The Use of the Self,* p. 26*)*.
 11. When he observed himself in ordinary speaking, he couldn’t see anything wrong. (“I repeated the act many times, but saw nothing in my manner of doing it that seemed wrong or unnatural” *The Use of the Self,* p. 26).
 12. When he observed himself reciting, he “very soon” noticed three tendencies: 1. to pull back his head; 2. depress his larynx; 3. and suck in air through his mouth in such a way that he made a gasping sound.
 13. When he then observed himself again in ordinary speaking he saw that the same three tendencies were present although in a lesser degree.
 15. This observation encouraged him to continue to experiment. Eventually his experiments led him to develop his Technique.

Eve Salomon asked if this proposal has to be quoted verbatim by the student. Antoinette Kranenburg said no, this is the subject matter. This proposal is setting the content of how the student will demonstrate, the process for that is a different matter. The membership came up with this being something a beginning teacher should know. Janet Madelle Feindel asked if what we are doing is a straight yes or no, or will we be able to make changes. Antoinette Kranenburg and Cathy Madden said the current issue is just about understanding the proposal, and we will move on to changes later. Cathy Madden asked if there were concerns about closing this proposal presentation, and there were none.

**LIGHT AND LIVELY! (Peter Nobes)**

Cathy Madden noted the meeting was running ahead of schedule, so noted the meeting could move into the Level II discussion on this proposal. Marilou Chacey said we had 12 minutes. Cathy Madden asked if there were any concerns about changing the Agenda and moving on to Level I discussion.

**LEVEL I DISCUSSION – Does this proposal fit into our Vision/Mission Statement**

Cathy Madden asked if any V/M committee members would read the V/M Statement from the projector. Debi Adams read the V/M statement. Cathy Madden then asked if someone else would read the mission. Harry Hobbs read the ATI mission statement.

Cathy Madden opened the floor to consider our values as an organization and the proposal that now belongs to the group. Robbin Marcus said proposal completely embodies #4 of the Mission Statement. Mona Al-Kazemi asked when the editing concerns would be addressed, and Cathy Madden explained where that is in the process. We wake up our values. Irene Schlump said Mission #1 of the statement fits the proposal, if you have this you can speak about it. Josh Myrvaagnes said he is looking at Mission Statement #3 and is wondering what it is to embody the principal in creating a measurement to certifying people. He thinks it seems not to fit as much, but he doesn’t know what it embodies, but he can’t say anything specific. He wonders if the proposal can embody #3 of the Mission Statement. Cathy Madden said that’s a question right now. Kate Lushington said she thought it embodies a means whereby we might certify and recognize competence. She says it mostly recognizes teacher competence, not an end gaining. Eve Salomon asked if it is appropriate to give a concern about the proposal vis a vis the Mission Statement. Her concern is whether Alexander’s story has been translated into enough languages to meet Mission Statement #1. Corinne Cassini clarified that that was a question. Robbin Marcus said it’s available in German, French, and Japanese. Global communication does mean that we need to be sure the information is globally available. Cathy Madden asked if there were concerns about keeping these comments for ourselves as we move on to the next level so we can close out Level I. Hearing no concerns, the meeting moved on to Level II. Marilou Chacey has concerns about moving on to Level II today. Cathy Madden noted she was just closing Level I, and would adjust future agendas based on today’s meeting.

**LEVEL II, CONCERNS FOR THE PROPOSAL**:

**MEETING EVALUATION**: Janet Madelle Feindel said she was confused, clarified that we are now evaluating the meeting and not the proposal. Cathy Madden said yes, just a review and evaluation of this meeting. Diana Bradley said she has not been to an MCM in 5 years, and she is in awe at the level of inhibition, skill of facilitation, the attention. She is awed to be here and to move through the business. Peter Nobes said he thinks that when Eve Salomon asked if there was a concern and finding a solution took us out of process. Cathy Madden said yes, it was on the edge. Antoinette Kranenburg didn’t understand, and Cathy Madden said she decided to let it be since it was about the V/M and it was available and seemed the simple thing to do. Andrea Bruno said her concern is still up. Marilou Chacey said that what she saw was Eve’s question was treated as a clarifying question, and we can ask clarifying questions at any time. Robbin Marcus asked if Eve Salomon should voice this in Level II. Cathy Madden said we do already have it. Irene Schlump said she feels wiggely woggly, that there is something not quite understood in saying there is a concern within the value thing. It would have been clearer to say that it doesn’t fit to the Vision of this as a statement and not that it is a concern. She also has a concern that people not used to the process may not understand fully yet. Marilou Chacey paraphrased Irene’s concern as needing a better introduction.

Monika Gross asked if she needed to start a parking lot for Eve Salomon’s concern.

**ANNOUNCEMENTS:**

Joseph Arnold requested that everyone could take 10 or 15 seconds to look around and tidy up a bit.

Irene Schlump announced the private sponsor meeting tonight and it is an opportunity to gather to find themselves and after that there is a meet the new sponsor nominees, and sponsors up for election.

A Panel to ask general questions about the certification process for ATI teachers.

She announced that everyone who voted online for sponsors for board/committee chairs SHOULD NOT vote again.

Jamee Culbertson said her email address is wrong on the list.

Monika Gross said perhaps we can use the spot out front to post items like that. Julie Mulvhill didn’t pass on all bios, so Monika said she would help print bios if someone had one. Irene Schlump indicated that some of the presenters don’t have bios because they didn’t respond to Julie Mulvihill. It was a hard thing to find a balance in that, and she decided to shorten to names and titles this year. We will do it again differently next year.

Marilou Chacey said that one thing they decided to do this year, based on some discussion in Bordeaux, so we are always learning, one of the things we are trying out this year is to read the meeting intentions and assigning roles once a day, to be more timely. There are good things and bad things to this. So Marilou Chacey asked that everyone observe what they think of this throughout the week and to be part of the evaluation at the end of the week. People should approach Marilou Chacey to tell her if they will not be here at the end of the week.

**MEETING ADJOURNED.**

**Glossary:**

*FC: Formal Concensus*

*MCM: Membership Counsel Meeting*

*LnL: Light and Lively*

**Sunday, October 18 MCM – Meeting Minutes #3**

Cathy Madden opened the meeting.

**AGENDA:** No objections to the Agenda as Planned

**FORMAL CONSENSUS ROLES**:

Same Roles as In Minutes #3. For this Conference, we will have the same roles for the entire meeting rather than switching at the Light and Lively breaks.

**The Proposal**

The Professional Development Committee proposes that the items listed below in Parts I, II and III be the content for the Alexander's Writings part of the Demonstration of Knowledge for an ATI Teaching Certificate.

**Part I: Biographical information about Alexander (The Australian Story)**

1. Alexander’s full name is Frederick Matthias Alexander.

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5. How Alexander developed his Technique:

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 3. He was offered an important engagement and was afraid to accept it; advised by his doctor to continue with the medical treatment and to rest his voice for two weeks before the performance, he decided to accept it. By following this advice, he gradually lost his hoarseness.
 4. During the night of the performance his hoarseness returned and by the end of the program it was so acute he could hardly speak.
 5. He went back to his doctor and they talked the matter over. Alexander pointed out that he had followed his doctor's instructions, but that the hoarseness returned during his performance.
 6. Alexander then asked, “Is it not fair, then...to conclude that it was something I was doing that evening in using my voice that was the cause of the trouble?” (*The Use of the Self,* p.25*)*
 7. His doctor agreed, but could not explain this observation, so Alexander decided to experiment on his own to see if he could find out why he kept losing his voice.
 8. When he started he knew two facts: 1) reciting caused conditions of hoarseness and 2) the hoarseness tended to disappear if he only used his voice for ordinary speaking and had medical treatment (*The Use of the Self,* p.25—26).
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 10. He set up a mirror to observe himself speaking and reciting. (“To this end, I decided to make use of a mirror and observe the manner of my “doing” in both ordinary speaking and reciting....” *The Use of the Self,* p. 26*)*.
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 13. When he then observed himself again in ordinary speaking he saw that the same three tendencies were present although in a lesser degree.
 15. This observation encouraged him to continue to experiment. Eventually his experiments led him to develop his Technique.

**LEVEL II, CONCERNS FOR THE PROPOSAL**: Cathy Maddens stated that we are just talking about concerns, not fixing them, not creating a means whereby. If anyone has a concern, and someone else says it, no need to repeat it. The whole group owns whatever concern is voiced, it is a big time saver.

If anyone has a fix for something that belongs to Level III discussion, that idea can be put into the parking lot on the paper easel at the front of the room.

Cathy Madden asked if there are concerns, and no one voiced concern about the Level II. Second scribe required. Floor was opened by Cathy Madden for concerns. Robbin Marcus thought a rewrite of Part I, #5.3 was necessary, because the grammar was unclear. Cathy Madden asked if anyone had an idea, to write it down.

Antoinette has a concern as proxy for Catherine Kettrick that Part I, #5.10 needs more information, so that people are clear about what he did. Catherine Kettrick has a resolution but Antoinette will share it later in Level III.

Alison Deadman had a concern as an educator that there are 15 points that we want students to read but we have no methodology. She says that this step, from an education perspective, has to be all in one. She has to have an idea of why we want our students to read this and what they will get out of it. Antoinette Kranenburg answered the clarifying question that this is laying the parameters of the contents of how much a beginning teacher needs to be familiar with. It is not a syllabus. Cathy Madden still believes this to be a clarifying question.

Alison Deadman said there are so many ways students can have them use this, and Antoinette Kranenburg said exactly, there are so many ways to explore and it will have to be developed. This is describing the content, and next we will move on to how people are going to be invited to demonstrate that they know about this. Peter Nobes interrupted as advocate and questioned whether this is a clarifying question, and Cathy Madden explained why she thought it was a clarifying question because to understand the next step is important. Cathy Madden needed to make sure she and Alison Deadman were on the same page.

Eve Salomon is concerned that without knowing how this is to be assessed, it is difficult to have a view as to whether this is the right material or not. Eve Salomon asked the following questions: Will a student be expected to know in 5.3 that Alexander had an important engagement? And, is that a vital part of the knowledge the student is expected to know? By approving these words, are we expecting future students to effectively recite this by rote or have a vague idea of how Alexander came to find this process and without having an idea of the expected assessment it is difficult to do this. Cathy Madden said we spoke to that this earlier that morning, that it is an aspect of the story, not the precise set of words. Eve Salomon said that is not made explicit in the proposal. Cathy Madden decided to put this in as a concern: understanding how these facts are going to be used, assessed, and whether it is detail or generalities. Cathy Madden said it is a concern about the process of PDC that they have content first and then process second. Antoinette Kranenburg said the membership will be part of developing the process. Cathy Madden says it should be on the concern list.

RJ Fleck asked: what is to stop a student from cramming on this list and instead of reading the books? Or from saying “I will read this list and get sponsored?” Cathy Madden said that is about the proposal process itself, how it will be used, not the content. RJ Fleck then said is there enough breadth in this list so it does not narrow what the student is going to have to know to satisfy it? Cathy Madden asked if the concern was that he wanted more breadth, and he said yes, he would want more breadth. Also, he has a concern about quotations in Part I, #5.10. Why do we need these quotes? Cathy Madden said that is a clarifying question instead of a concern. RJ Fleck then asked if there is a specific way to look at this because it was something in quotations. Cathy Madden asked if there was any concern about moving this discussion to clarifying question again.

Belinda Mello has a concern in Part 1, #5.10 and #5.12 about the words “doing” and “very soon.” Cathy Madden asked if there was a concern about using quotes. Marilou Chacey said there were 120 minutes allotted 120, and the meeting would end on time if we spent 5-10 minutes in going back to clarifying questions. Antoinette Kranenburg said it would be helpful to quote the chapter to which the quote referred.

Joan FitzGerald has a concern that numbers 11, 12, 13, and 15 refer to FM in front of the mirror, and she did not remember that he had conversations with other people in front of the mirror.

Teresa Lee had a clarifying question: where will this appear if it is accepted by the organization? On the website? Available for students, trainees sponsors? Cathy Madden said that it is on the website once we have consented to the information, so that we all have it. She heard RJ Fleck’s concern that this would be a crib sheet and someone could go get certified. Cathy Madden said the tricky part of this proposal is that it is not about the process, just the information. Cathy Madden says here is information, and we don’t yet know how we will assess it, but is it information that we think a beginning teacher needs to know?

Cathy asked if there were concerns about adding 5 minutes to the discussion. None. Logan Blanco says that between point 5 and point 15, the technique was not developed yet, but he was inspired, so maybe the wording in point 5 is unclear.

Nigel Schwartz said he had a concerns regarding if we evaluating the student’s ability to remember information or are we assessing the contents; not a question about how assessing, but what are we assessing; Ability to remember or ability to convey accurate information. What skill is this meant to demonstrate?

Belinda Mello asked: “how does this body of knowledge address learning objective or skill set for a new teacher?”

Marilou Chacey pointed out that this is about knowledge. Belinda Mello states that looking at content is a struggle, and her concern is about the proposal being about knowledge.

Mona Al-Kazemi she thinks this information should be known by all of us. Concern is that we are worrying about something that we don’t need to be worrying about because she sees that we are supposed to know this anyway, whether we teach or not, and to know it is basic to everyone. Mona Al-Kazemi’s concern is that she doesn’t have a concern.

Cathy Madden asked if there was any concern to adding 5 minutes to Level II discussion. None.

Josh Myrvaagnes has a concern that in another biography he read a reference that Alexander distorted how he made his discovery so stating it as historical fact that it may not be true. It is biographical vs. autobiographical.

Irene Schlump has two concerns. If she understood it at Congress, there is a fifth book now, so that would be about accuracy, and she is concerned when Mona Al-Kazemi said this is knowledge everyone needs to know, as a person who studied the books after her training and finding it still difficult to know the titles in English and German….she decided this was about concern and cut herself off.

David Behrstock said our knowledge ends prematurely.

Eva Salomon says no reference to dates.

Alison Deadman is concerned that we have synthesized the story for the student rather than letting the student synthesizing the story.

Joan FitzGerald is concerned that the knowledge is not detailed enough for a student to replicate Alexander’s experiment. Antoinette says we will decide that later.

Cathy Madden said that if we need to go back and change anything once we get to the second part, we can. No concerns about closing out the concern portion. She wants to group the concerns during the light and lively, and add five minutes of Level II to group the concerns and get a bigger view of what they are and set up people to work on them.

RJ Fleck asked if the objective is to complete Level II today. Cathy Madden said we may, and will know once we group concerns. Logan Blanco asked if it will cut back on time for anything else; Cathy Madden said no.

**LIGHT AND LIVELY!**

**Level II Continued:**

No concerns to Marilou Chacey’s time changes to the agenda. Cathy Madden says there are three major groupings for the concerns. Groups and people who volunteered to work on concerns are as follows:

1. Grammar in Section Part I, #5: Robbin Marcus;
2. Content Section Part I, #5: Joan FitzGerald, Mona, Josh Myrvaagnes, Mona Al-Kazemi;
3. Synthesis (on the edge of content vs. assessment): Alison Deadman, David Behrstock, Eve Salomon;
4. Dates: WHO HANDLED THIS?

The fact that there is no section 14 is considered housekeeping and will be handled later. Cathy Madden asked if there is a group to look at the #5 concerns and the synthesis concern.

**Treasurer’s Report:**

Logan Blanco went over what a Profit & Loss Statement is for the group. She says the end of year projection is the most valuable thing to look at on the page. She is projecting total income will be $99,050.00. Could vary by $1,000, $2,000 or $3,000.

The next section is the expense section. Total expenses will run about $81,000.00, which will increase the money in the bank by about $18,000, but now thinks that amount may go down.

Robin Gilmore asked why there was such a difference in Annual Conference income and expense, and Logan Blanco said this year we were collecting for the site and that money would go in and out.

Diane Foust asked if there was a budget to compare to.

Belinda Mello asked what the outreach expense was for. Logan Blanco said it was the trip to Body Mind Centering Association and other pamphlets and items we had sent out this year.

Joan FitzGerald asked how we sliced our professional fees in half, and Logan Blanco said she would have to get back. Linda Hein said that we had paid higher webmaster and designing fees for building the website, and those expenses would go up again this year.

Then Logan Blanco went over the balance sheet and it is a snapshot of where we are financially at any given time. We had $194,000 and we owe $2,500. It doesn’t show the bill for Pendle Hill and all bills for the conference. That will be about $35,000.00, plus other items. Logan Blanco explained that she wanted us all to know what she looked at every day. She explained that for several years we had been on an austerity kick, we did a great job, and now we are in good shape.

Diana Bradley asked why liabilities and assets are the same. Logan Blanco said accounting is zen and everything must equal out. Assets = liability + equity. The idea is to zero out, and it is accounting theory.

Logan Blanco said that the Board has started talking about what to do with the money. She explained that we are going back to printing the ExChange in hard copy, and spend more on the website to finish it, and to have professional translators. We want to have more outreach and promotional materials. Marilou Chacey mentioned that we want to have a scholarship fund, and so we may fund that. Logan Blanco proposed that if no one has more questions, this is the kind of thinking we are doing and she wants to do a brainstorm and get it recorded so we can take it back to the Board. Logan Blanco wants us to be outrageous, not a time to comment on someone else’s idea, no back and forth. Committee chairs and members should think about ways to spend money within the committee. Logan Blanco is going to start a budgeting process in the next few weeks, and will be asking for dollar amounts.

Robbin Marcus: Online advertising

Alison Deadman: Promotional material for training programs

Monika Gross: Money for a grant writer;

Cathy Madden: continuing support of CE with facilitator training

Belinda Mello: a famous person to be at annual meeting

David Behrstock: research promotion

Josh Myrvaagnes: educating the public, and a strategic planning consultant about how to better use resources and

Belinda Mello: scholarship for AT training

RJ Fleck: Media content produced for ATI website

Ariel Weiss: Outreach for service projects

Logan Blanco: laptop

Peter Nobes: PR person to invite all the big health journalists to come to the community evening in whatever country we are in next year.

Irene Schlump: ATI workshops in affiliated countries

Marilou Chacey: pay the committee chairs

Marilou Chacey: buy an office

Logan Blanco: build an office

Unknown: Really really good snacks:

Alison Deadman: ATI tshirts or sweatshirts

David Behrstock: promoting partnerships with other professional organizations

RJ Fleck: funding full time administrative staff, and to fund people who want to write a book.

Joan FitzGerald: travel allowance for biggest cheeses for forging relationships.

Irene Schlump: professional translators

Logan Blanco: translation systems

Jamee Culbertson: a time share

Teresa Lee asked if anyone had any ideas to bring money in. Monika Gorss said through outreach that we increase general membership and earmark those dues for particular project. Nigel Schwartz wanted to see our own materials. Unknown: Investing money to make money. Teresa Lee said work on relationships to create endowments. Josh Myrvaagnes said crowdsourcing. (Unknown) A development/marketing committee.

**LIGHT AND LIVELY**

**Presentation about the Barnes Foundation:**

Ariel Weiss announced that there were 4 tickets still available. Asked for drivers: Joan FitzGerald, Antoinette Kranenburg, Linda Hein, Ariel Weiss.

She announced that there are two guests on Tuesday: Amy Hart and Cecile Sibinga who will be with us on Tuesday at lunch and available for chatting.

**Presentation from the Membership Chair, Alison Deadman.**

The membership committee has reinstated a system that we used to have, the buddy system. Alison Deadman asked for volunteers for buddy system people to work with new members. Must be familiar with the Code of Ethics and where the Policy and Procedures manual is on All-Together. There will be a group on All Together for all the buddies. Fiona Cranwell volunteered to be a buddy.

**MEETING EVALUATION**:

Robbin Marcus said the meeting was peaceful. Peter Nobes really loves the process but wants to know how the FC advocate works, maybe have a flag. Eve Salomon said the treasurer’s report was the clearest, most concise and full report she has ever heard. Light and Lively was inspiring. Alison Deadman (unclear) said the process to what we want and how to make it work really well. Cathy Madden thanked Agenda Planning Committee for flexibility. Harry Hobbs said thanks to the scribe. Irene Schlump thanked Cathy Madden for taking time as facilitator to let everyone say what they wanted to say. Josh Myrvaagnes appreciated Cathy Madden determining whether what someone said was a question or a concern, and he wants more of that, along with helping people get general feeling into words when they don’t know what they want to say. Jano Cohen putting language in the (FC) letters to define what a concern is and examples of how to say it.

**ANNOUNCEMENTS:**

Peter Nobes announced the no talent show. Also, he asked that attendees please wear badges!!!

Corinne Cassini announced on behalf of nominations that voting could be done online until Tuesday night, or paper ballots by Tuesday night. Tonight is the chance to meet the sponsors up for re-election or newly nominated. Marilou Chacey asked there was any difference between voting online vs. paper ballots. People were told that they could still turn in proxies.

Belinda Mello announced that her workshop tomorrow is taking place at the Barn at 9:15 instead of the scheduled spot. Kate Lushington said that all changes will be written on the board next to Linda’s desk.

Marilou Chacey announced that the small groups formed today should gather here after the meeting for at least 5 minutes to figure out when they will talk. The deadline for giving a report will be tomorrow morning at the Monday morning MCM at 11 a.m. She also said if anyone was a friend of Sarah Barker to come and see her.

Irene Schlump announced that the exchange room is in Waysmeet upstairs. She announced that we put out the minutes for 2014 and that people can read it, and then we will have a vote to approve from the people who were in Bordeaux.

Ariel Weiss announced that the art studio is open to all on Monday afternoons if not attending the Barnes Foundation.

**MEETING ADJOURNED.**

**Glossary:**

*FC: Formal Consensus*

*MCM: Membership Counsel Meeting*

*LnL: Light and Lively*

**Monday, October 19 MCM – Meeting Minutes #4**

Cathy Madden opened the meeting.

**Meeting Intentions:**

Sarah Goldstein Read the Meeting Intentions.

**AGENDA:** RJ Fleck asked if we had officially finished Level II. Cathy Madden said she believed Level II was finished**.** No objections to the Agenda as Planned

**FORMAL CONSENSUS ROLES**:

Agenda Planner: Marilou Chacey

Facilitator: Cathy Madden

Timekeeper: Shawn Copeland

Doorkeeper: Robin Gilmore

Notetaker: Linda Hein

Public Scribe: Kate Lushington

Peacekeeper: Josh Myrvaagnes

Advocate: Renee Jackson

FC Advocate:

**The Original Proposal**

The Professional Development Committee proposes that the items listed below in Parts I, II and III be the content for the Alexander's Writings part of the Demonstration of Knowledge for an ATI Teaching Certificate.

**Part I: Biographical information about Alexander (The Australian Story)**

1. Alexander’s full name is Frederick Matthias Alexander.

2. He published four books: Man’s Supreme Inheritance; Constructive Conscious Control of the Individual; The Use of the Self; The Universal Constant in Living.

3. His brother who helped him develop the Technique was A.R. Alexander.

4. Alexander’s early work focused on respiratory re-education.

5. How Alexander developed his Technique:

 1. He was an actor who lost his voice.
 2. He went to doctors and voice trainers for help, but their help was not permanent. (“I therefore sought the advice of doctors and voice trainers in the hope of remedying my faulty breathing and relieving my hoarseness, but in spite of all that they could do in the way of treatment, the gasping and sucking in of breath when I was reciting became more and more exaggerated and the hoarseness recurred at shorter intervals.” *The Use of the Self*, p. 24)
 3. He was offered an important engagement and was afraid to accept it; advised by his doctor to continue with the medical treatment and to rest his voice for two weeks before the performance, he decided to accept it. By following this advice, he gradually lost his hoarseness.
 4. During the night of the performance his hoarseness returned and by the end of the program it was so acute he could hardly speak.
 5. He went back to his doctor and they talked the matter over. Alexander pointed out that he had followed his doctor's instructions, but that the hoarseness returned during his performance.
 6. Alexander then asked, “Is it not fair, then...to conclude that it was something I was doing that evening in using my voice that was the cause of the trouble?” (*The Use of the Self,* p.25*)*
 7. His doctor agreed, but could not explain this observation, so Alexander decided to experiment on his own to see if he could find out why he kept losing his voice.
 8. When he started he knew two facts: 1) reciting caused conditions of hoarseness and 2) the hoarseness tended to disappear if he only used his voice for ordinary speaking and had medical treatment (*The Use of the Self,* p.25—26).
 9. He hypothesized that there must be something different between what he did in ordinary speaking and reciting.
 10. He set up a mirror to observe himself speaking and reciting. (“To this end, I decided to make use of a mirror and observe the manner of my “doing” in both ordinary speaking and reciting....” *The Use of the Self,* p. 26*)*.
 11. When he observed himself in ordinary speaking, he couldn’t see anything wrong. (“I repeated the act many times, but saw nothing in my manner of doing it that seemed wrong or unnatural” *The Use of the Self,* p. 26).
 12. When he observed himself reciting, he “very soon” noticed three tendencies: 1. to pull back his head; 2. depress his larynx; 3. and suck in air through his mouth in such a way that he made a gasping sound.
 13. When he then observed himself again in ordinary speaking he saw that the same three tendencies were present although in a lesser degree.
 15. This observation encouraged him to continue to experiment. Eventually his experiments led him to develop his Technique.

**LEVEL III, Resolution of the Concerns from Level II:**

Cathy Madden went over how the resolution works, and how stand asides work when concerns cannot be resolved. She explained that when that happens, the concerns go with the proposal, they don’t go away, and we keep looking for ways to resolve it. There is the possibility of a block, and someone could block the proposal with no stand aside.

Part I group (Concerns about content of Part I, Section 5). This group of Joan Fitzgerald, Antoinette Kranenburg, Josh Myrvaagnes, and Kate Lushington explained that they worked on the historical accuracy and concerns about #5. Joan Fitzgerald said the small group went round and round but came up with something simpler:

Committee’s Changes:

Part I:

1. Alexander’s full name is Frederick Matthias Alexander.
2. He was born in 1869 in Tasmania, Australia, and died in 1955 in London, England. He published four books: *Man’s Supreme Inheritance, Constructive Conscious Control of the Individual, The Use of the Self, and The universal Constant in Living.*
3. FM Alexander’s early work focused on respiratory re-education (at first he was called “The Breathing Man.”)
4. His brother A. R. Alexander helped him develop his work.
5. The story of F.M. Alexander’s initial discoveries as described in The Use of the Self, Chapter 1, “An Evolution of the Technique.”

Cathy Madden asked if this new wording resolved the concerns. Antoinette Kranenburg said that they decided to refer to the Chapter of the book instead of the summary, to answer why are we digesting it, and instead referring them to the book to digest it in a way they find useful. Cathy Madden said the group should consider if this change resolved these concerns. Eve Salomon had a clarifying question: which concern is being resolved by the addition of the “at first he was called the breathing man.” Kate Lushington said she was sorry to say that she, Kate, had a concern that was not expressed to the group. She said the group could take it out and she would be overruled, but wanted to express the concern. Kate Lushington explained why she thought that was important, and had realized she didn’t understand an earlier portion of the proposal. Marilou Chacey said she (Marilou) was very confused, and that she was not sure of what we are trying to do in Formal Consensus. Cathy Madden said she wanted to get both groups’ resolutions. She therefore asked if the resolution presented took care of the mirror question. Antoinette Kranenburg said it does to the person who posed it. Cathy Madden said she wanted to do this in steps, but she thinks there will be a confluence here. Marilou Chacey and Cathy Madden had private sidebar. Logan Blanco asked if this new wording would replace all of Part 1 of the proposal.

Synthesis group said that at #5, they want to put “the student should be able to demonstrate a knowledge of the key elements of F.M. Alexander’s biography as they relate to his development of the Alexander Technique (summarized below.) Cathy Madden asked if we had a new proposal put together on the same screen we could understand better.

We sang happy birthday to Bob Lada.

Cathy said that we will do announcements while the two committees put together the text of the Level III resolution of the proposal.

**ANNOUNCEMENTS**:

Ariel Weiss announced that we would meet in the parking lot at 12:45 for the Barnes Foundation. Reminded us that the art studio is open today. There is a community class in the Barn, and then we have the Cabaret night.

Wednesday Monika Gross workshop is not in Waysmeet but has been moved to Brinton Dining.

Peter Nobes announced talent show tomorrow night, and only one person has signed up.

**LIGHT AND LIVELY!**

**Level III Continued:**

Cathy said she could answer additional FC questions, and Logan asked why the evaluation is not cross discussion. Meeting adjourned for a few minutes.

Combined Revision Offering:

Part I:

The student should be able to demonstrate a knowledge of the key elements of F.M. Alexander’s biography as they relate to his development of the Alexander technique.

1. Alexander’s full name is Frederick Matthias Alexander. He was born in 1869 in Tasmania, Australia, and died in 1955 in London, England. He published four books: *Man’s Supreme Inheritance, Constructive Conscious Control of the Individual, The Use of the Self, and The universal Constant in Living.*  FM Alexander’s early work focused on respiratory re-education (at first he was called “The Breathing Man.”) His brother A. R. Alexander helped him develop his work.
2. The story of F.M. Alexander’s initial discoveries as described in The Use of the Self, Chapter 1, “An Evolution of the Technique.”

Cathy Madden asked if the new revision resolved the concerns of Level II. Belinda Mello asked if there were new concerns. Cathy Madden asked if there were any unresolved concerns. Belinda Mello then said she thought one of the concerns was we needed to be clear that what we described in the evolution of the technique gave rise to the technique, but was not the technique itself. Cathy Madden asked what Belinda Mello needed resolved. Belinda Mello said that maybe she has a clarifying question. Belinda Mello asked if she could just stop talking and come back to Cathy Madden later. Cathy Madden then asked if there were any other concerns. Alison Deadman asked if she had addressed the concerns about the language and the global reach. Marilou Chacey suggested we go through all the concerns on the page on the wall. Cathy Madden added to the parking lot with ATI has international mission/vision and she wondered if ATI didn’t already have a mission to that concern already? Cathy Madden asked if we needed to attach that specifically to this proposal. RJ Fleck said is it fair to have a student with English as a Second Language understand proposal information. David Behrstock said it was the responsibility of the trainee to get it because they still need to know it. Belinda Mello said her concern was how we lost specificity of key transitions of concept that were significate discoveries inside the story, that it is about the changes in his thinking and his discoveries and that he was speaking and looking in the mirror; specificity of the salient aspects of the story. Cathy Madden said what are those then? Cathy Madden said it was a concern that was already up there. Jamee Culbertson is riding the line between having a clarifying question and suggestion: she said the section doesn’t say that students need to read the books, just know the books. Cathy Madden said someone could be told the story, with our bias. Marilou Chacey said she has heard two concerns in two days: we shouldn’t digest the info and figure out what is essential and then that we should digest it and tell the student what is essential. Marilou Chacey then stated that these concerns need to have a way to come together, it isn’t whether we agree with it, but just consent to it. We need to figure out which way ATI wants to lean. David Behrstock said it sounds like we are raising concerns and then ways to discuss the resolution, and where was that in the FC process? Marilou Chacey explained that Level III has the ability to raise concerns and then resolve that concern. David Behrstock said there are two fundamentally different approaches with new wording and solutions to address concerns, we then need to do the FC process with the solution, and we went with key elements with trainers and sponsors to determine that. David Behrstock says if the person has a clear and cogent idea of what the principles are, that is enough for him. Robin Gilmore said that she realized that Part II and Part III that have a great deal of specificity and they have already been approved, and that Part I is just biographical. Belinda Mello said that Part II and Part III are a good way of resolving her concerns and she would be fine with the new Part I. Cathy Madden asked again if there are any unresolved concerns about Part I as on the screen (above in red). Logan Blanco got a clarification of the Chapter I of *The Use of Self*. She then had no concerns. Mona Al-Kazemi and Jennifer Roig-Francoli had grammar issues, Mona to remove the “a” and Jennifer about the wording of saying Alexander’s full name. It will be changed to Frederick Matthias Alexander was born in 1869 in Tasmania, Australia, and died in 1955 in London, England. Antoinette Kranenburg said this was a minimal list of what new teachers should learn. Marilou Chacey had a concern in that she is not confident that books have been translated. Jennifer Roig-Francoli said her concern was that he wrote more than four books. The Membership added “and other articles.”

Eve Salomon said she is concerned that this will be the thin end of the wedge, and there is so much to know and read, but thinks this is a good breakdown of what he wrote. Jamee Culbertson said adding articles makes it more general and broad. Cathy Madden asked if more concerns to continuing meeting for a few minutes. Irene Schlump said she doesn’t understand yet why it is important to know that Alexander wrote more items. Jennifer Rig-Francoli said her concern is that one could be certified as a teacher without being aware that there are other books and writings out there. Nigel Schwartz said this is what we consider necessary but not sufficient. Cathy Madden says this proposal is not saying you have to have read these items. Cathy Madden said that for some people adding that is important, and asked if Nigel Schwartz would be willing to consent to adding it. RJ Fleck asked if someone is responsible for getting it right. New wording will be shown on the last day when we vote.

Cathy Madden said hearing no concerns, we have consensus.

**MEETING EVALUATION**:

It was great!

**MEETING ADJOURNED.**

**Glossary:**

*FC: Formal Consensus*

*MCM: Membership Counsel Meeting*

*LnL: Light and Lively*

**Tuesday, October 20 MCM – Meeting Minutes #5**

Marilou Chacey opened the meeting. Members were urged to sit in small groups of five people.

**MEETING INTENTIONS:**

Marilou Chacey asked if the minutes had been read in French yet at any prior meeting. Kate Lushington read the Meeting Intentions in French.

**FORMAL CONSENSUS ROLES**:

Agenda Planner: Marilou Chacey (AM) and Shawn Copeland (PM)

Facilitator: RJ Fleck and/or Marilou Chacey (AM) and Marilou Chacey (PM)

Timekeeper: Kit Racette (AM) and Philippe Bouskela (PM)

Doorkeeper: Diane Faust

Notetaker: Linda Hein

Public Scribe: Robbin Marcus

Peacekeeper: Petrea Warneck

Advocate: Nigel Schwartz

FC Advocate: Debi Adams

**AGENDA:**

Marilou Chacey asked if there were concerns about the agenda. Robin Gilmore said we were already 5 minutes over time and Marilou Chacey said we would take 5 minutes from evaluation or announcements. She suggested we take the 5 minutes from the announcements. RJ Fleck asked if we could get any information about the CE Committee time, and Marilou said she would rather have more time in content than in announcements. Fiona Cranwell said she thought we could do the brainstorming in 35 minutes and get as much done. Marilou Chacey asked if there were any concerns about taking 5 minutes from each thing. Peter Nobes suggested we do announcements first and see how long they take. Marilou Chacey said no, because they take longer at the beginning than at the end of the meeting, so we will now take 5 minutes from CE and Announcements (Note: Marilou Chacey has says she does not agree with this response, so noted here). No concerns heard. Marilou Chacey handed the meeting over to the Continuing Education Committee. Shawn Copeland introduced everyone and explained what the CEC does. He said he would give the Committee Terms of Reference later as the computer crashed and it could not be shown on the screen. Shawn Copeland said the committee spent quite a bit of time answering the first two questions of the three orienting questions noted below, and did no work on the third. The committee wanted the membership to answer the three questions in small groups, in no particular order. Shawn Copeland said that the membership would have a block of 20 minutes to work as a breakout group, and wants each group to structure the brainstorming session as they want. Shawn Copeland had pads of papers and pencils for the groups. At end of the 20 minute block of time, each group will take 5-10 minutes to share, and then the committee will take the papers and work with the suggestions. Clarifying questions from the membership: (unknown asked) is each group supposed to answer all three questions? Shawn Copeland said the committee wants whatever info the groups provide, whether one question or three. RJ Fleck asked if there is the Vision/Mission statement in our packets, and Irene Schlump said we had the mission statement but not the vision statement. Marilou Chacey put the combined Vision/Mission statement on the screen. Marilou Chacey then asked Shawn Copeland if we needed to go in order, or 3,2,1. The groups can go in any order, and she wanted to clarify that for the groups.

Three orienting Questions:

1. Who is a Continuing Education Policy for?
2. ATI Teaching Members;
3. The Public (our peers in other somatic professions, potential students of ATI teachers, government regulators)
4. All of the above?
5. How would you define Continuing Education in the context of the Vision and Mission of ATI.
6. How would you suggest that ATi address members who do not complete the guidelines of Continuing Education?

**CONTINUING EDUCATION COMMITTEE BRAINSTORMING WITH SMALL GROUPS:**

Groups met, and Corinne Cassini announced that we would have one person from each group stand up to tell what each group came up with.

Group 1: Robbin Marcus got into question 2 and got into question 3. They said “c, all of the above” in response to question 1. (GET GROUP PAGES – request emailed on 12.12.15). Issue of being punitive is a problem.

Group 2: Question 1 and 3, given by Alison Deadman. (GET GROUP PAGES – request emailed on 12.12.15). The group thought the focus on three could be shifted from punitive to non-compliance, but give positive something to those who do. The group suggested a probationary period where the member is notified of having x amount of time to complete it and if not would no longer be member in good standing. The group would not address non-compliant members.

Group 3: Ingrid Forsyth’s group (GET GROUP PAGES – request emailed on 12.12.15) did not answer number 2 but did address 1 and 3.

Group 4: Fiona Cranwell’s group (GET GROUP PAGES – request emailed on 12.12.15) Nigel said to make the Annual conference a place where they could fulfill CE requirements.

Group 5: Nigel Schwartz said they concurred, everything they had come up with had already been said.

Group 6: David Behrstock’s group. (GET GROUP PAGES – request emailed on 12.12.15)

Group 7: Kate said her group thought it was confusing, and so they got nothing really done. (GET GROUP PAGES – request emailed on 12.12.15)

**ANNOUNCEMENTS**:

Robbin Marcus announced that we had two different Facebook pages: a discussion forum, and an open page. The private page is not restricted to ATI members only. That page is very active. She encouraged everyone to get on both pages. David Behrstock asked if All Together still has a function after Robbin Marcus said All Together was less useful than it used to be.

Kit Racette got up as editor of the Communique, and noted that if people wanted to announce things to the membership to send her items. She asked for paragraphs from people about their experience at this meeting, and gave November 20 as the deadline for next Communique. Irene said the Communique was published in four languages.

Renee Jackson got up as nominations chair and requested that anyone who is leaving early to get a proxy to Linda Hein by 1:30. Kate Lushington asked about voting on proposals. Renee Jackson explained how we vote on the proposals. Marilou Chacey clarified by saying that this afternoon we are leaving the COW and go back to Robert’s Rules, and that we will vote on the bylaw amendment this afternoon and PDC’s proposal tomorrow morning. She asked that if anyone not attending the Conference on Wednesday needed to get a proxy to Linda Hein by 1:30. Marilou Chacey explained that we need 21 members in the room to vote, or in other words, we needed 2/3rds of proxies and people in the room to pass a proposal. Kate Lushington asked what happened if we didn’t have enough votes. Irene Schlump said that the bylaw amendment is in the packet, as well as the PDC proposal.

Linda Hein stated that proxies could not be accepted at this late date, as doing so would not be incompliance with the bylaws. Robin Gilmore said that indeed proxies could be accepted and always had been. It was decided that the nominations committee would look into this for future meetings, but that proxies would be accepted late at this meeting.

Marilou said to leave nametags with Linda Hein. Andrea Bruno announced that she had visitors today at lunch and then will be in Waysmeet for an hour to have an informal session with them. Her workshop will therefore start a half hour later. Antoinette Kranenburg said her workshop will also start a half hour later.

**MEETING EVALUATION**:

Fiona Cranwell said she enjoyed the meeting. RJ Fleck said he thought it would have been useful to know about this activity beforehand so that he could have thought this through. Belinda Mello said it would have been useful to have written materials to know where the CEC was at already, so that she was clear about context, content and history. Josh Myrvaagnes

said breaking in groups was more effective for generating ideas than one big group. Dorrit Vered said the written materials could have been given before hand, and could have been in the packet on paper for those with vision issues. Robin Gilmore liked working in the small groups, but more efficient not been arranged in clumps already that caused confusion and caused the meeting to start late. Marilou Chacey said she didn’t know we were late starting. Then SORRY! Petrea Warneck said she would have liked to have gone somewhere else to have the little meetings. Any further evaluations will be written on the easel afterwards.

**MEETING ADJOURNED.**

**Glossary:**

*FC: Formal Consensus*

*MCM: Membership Counsel Meeting*

*LnL: Light and Lively*

**Tuesday, October 20 MCM – Meeting Minutes #6**

Marilou Chacey opened the meeting. She talked about an idea that MCM meetings begin when they begin, and they still last as long as the agenda says they will last. She asked if there are any concerns about this. Robin Marcus said it would work tonight, but tomorrow morning there is no buffer. Marilou Chacey says there is a buffer in the morning, so we have time to do this. Fiona Cranwell asked what does this plan do at the other end of the meeting? RJ Fleck had a concern that it will take the pressure off starting the meeting on time. Marilou Chacey said she thought it would work the other way. Fiona Cranwell said she liked Marilou’s optimism, that there is a consequence for not starting the meeting on time. Robbin Marcus said tomorrow people may have flights to catch and such so they can’t go over. Marilou Chacey said the onus is on the members to be here at 9 a.m. because we need 21 people in the room who can vote. Robin Gilmore said we also have to be out of the room by 10. No additional concerns of trying this new time plan today and tomorrow.

**BYLAW AMENDMENTS:**

**FORMAL CONSENSUS ROLES**:

Agenda Planner: Marilou Chacey (AM) and Shawn Copeland (PM)

Facilitator: RJ Fleck and/or Marilou Chacey (AM) and Marilou Chacey (PM)

Timekeeper: Kat Racette (AM) and Philippe Bouskela (PM)

Doorkeeper: Diane Faust

Notetaker: Linda Hein

Public Scribe: Robbin Marcus

Peacekeeper: Fiona Cranwell as Petrea Warneck had left for the airport

Advocate: Nigel Schwartz

FC Advocate: Debi Adams

**AGENDA:** There being no concerns about the agenda, the meeting moved on.

**PRESENTATION AND CLARIFYING QUESTIONS:**

Marilou Chacey presented the ByLaw up for voting, and Irene Schlump read it in English as below. Irene also explained the history of this ByLaw change, which is in the Rationale section of the proposal below:

BYLAW PROPOSAL:

Proposed change of wording of Bylaw IV.6. and inclusion of Bylaw IV.6.1.

IV.6. Members may hold only one Board position at a time and serve no more than two consecutive terms on the Board, with the exception of the Chair. The Chair may already have served in another Board position for up to two terms immediately before being elected as Chair, and may then serve up to two consecutive terms as Chair.

 IV.6.1. If the Chair resigns during their term they are ineligible to stand for any Board position in the subsequent election.

**Original rationale**

Our discussion started out when our current Chair served one term as Assistant Chair prior to being elected Chair. As a result, under the current bylaws, she was not able to run for a second term as Chair, and the organization was faced with losing the valuable continuity and direction of a two-term Chair. We realized that service on the Board prior to becoming Chair had given her more time to learn what working with the ATI Board means. Especially within an International group with English and non-Native English speaking people and also young members who are new to ATI, it was a special challenge to lead the organization, know which daily administrative tasks have to be done and keep in contact with the committees and Board Members.

**Additional rational for IV.6.1.**

We offer that IV.6.1. addresses concerns brought up by members at the Bordeaux meeting about the length of time a Board member can hold their position. The proposed bylaw change should allow for continuity of leadership with possibility to move up to Chair on the Board, while maintaining the limit of terms for other Board positions.

**Current ATI Bylaws**

IV.5. Board Members will be elected for terms of two years by the membership of ATI by mail-in or electronic ballot.

 IV.5.1. Terms will begin at the close of business of the Annual General Meeting at which election results were announced and will continue through to the close of business of the second Annual General Meeting following the AGM at which the term began.

 IV.5.2. Outgoing board members will remain as consultants to the newly elected board members until January 1 following the elections, except for the outgoing Chair who will remain ex-officio member for one year.

IV.6. Members may hold only one Board position at a time and serve no more than two consecutive terms on the board.

Marilou Chacey asked if there were clarifying questions. Mona al-Kazemi asked why we needed section 6.1. Irene Schlump explained that we wanted to have this to keep people from abusing power, and it will serve as a safeguard. Jan Baty said that it was wonderful that Fiona Cranwell had a gift as being assistant chair to then move into the Chair with knowledge that would be very helpful. Marilou Chacey asked if anyone didn’t understand 4.6 and 4.6.1, the language and what it would mean for ATI. Marilou Chacey said that seeing no further questions, we have completed this agenda item.

**LIGHT AND LIVELY**

**COMMITTEE REPORTS:**

**ATI**

**A Membership run Organization Strengthen our Committees**

**by**

**Volunteering + Contributing = Community**

Fiona Cranwell, Alison Deadman, Renee Jackson, and Corinne Cassini took the floor to get people to volunteer on a committee. Fiona Cranwell asked Robbin Marcus to take the floor.

**Communications Committee**: Robbin Marcus said the communications committee is divided into three pieces: ExChange, Communique, and online presence. Robbin Marcus also wanted to take a group photo of the Conference attendees. She discussed our two Facebook pages, and the eventual website work to be taken over by Jennifer Roig-Francoli.

**Professional Development Committee:** Antoinette then spoke about the PDC, and the newer committee members.

**Certificate Coordinating Committee:** Irene spoke to CCC’s items, such as shape the feedback form from sponsor’s to be re-elected, and the nomination form. Sarah Barker will be the new chair, and since her temporary illness, Robert Lada may serve as interim chair. It’s an international committee, and very busy.

**International Committee:** Tommy Thompson spoke about the International Committee. Focus has been translations for the last few years, taken care of. New focus is now exploring having more ATI sponsored events in all countries. He has already done this in Japan. Someone asked what an ATI sponsored event was. Tommy said it was wide open, but in Japan it was a workshop. He explained that we have a committee set up in Japan, and they will choose who they want to come to a workshop, and ATI will sponsor it, and will help financially.

Marilou asked if there was any concern to adding 5 minutes to the committee person drive, and seeing no concerns, we added 5 more minutes. Sakikko Ishitsubo said we have lots of members in japan, but they are not really involved and don’t know what ATI really is. They decided to have a workshop given by ATI to give information.

**Continuing Education Committee:** Shawn Copeland is the CEC committee co-chair. He said he was grateful for the work that was done this morning, and are trying to write the definition of continuing education.

**Agenda Planning Committee:** Shawn Copeland is also chair of the Agenda Planning Committee, but Marilou Chacey does the work. They take proposals from committees through to the Annual Conference, with translations, etc., etc., working with Linda Hein in the office and Kit Racette with the Communique.

**Formal Consensus Committee:** Marilou Chacey spoke as a formal consensus committee member, but gave the floor to RJ Fleck, the new up and coming chair. RJ Fleck said he wanted to put himself forward to sustain this process, as Cathy Madden has been doing this for a very long time. Catherine Kettrick is also on the committee, and Cathy Madden will continue on with the committee.

**Membership Committee:** Alison Deadman spoke about the membership committee. Membership tries to get more people involved, keep the people we have, and increase membership. Victoria Leomant will be taking over as chair.

**Workshop Planning Committee:** Julie Mulvihill is chair of the committee, but had no report at the Conference as she was not in attendance.

**Vision/Mission Committee**: Jamee Culbertson spoke about the vision mission committee, comprised of past chairs and Debi Adams. She said the committee works on the archives and past history of ATI. She wants people and committees to use her more.

**Ethics Committee**: Ethics committee is chaired by Martha Hansen Fertman and Meade Andrews. Mona Al-Kamezi is on the committee, and told the membership that this term nothing happened so it has been peaceful.

**New Site Committee** chair is Belinda Mello. Eve Salomon is going to be **site coordinator** in London.

**WEDNESDAY AGENDA:**

Marilou said she thought it would be wise to move some things we usually do on the last day to today. So to do that, we have to approve Wednesday’s agenda as below today in this meeting.

Meeting Intentions

Formal Consensus Roles

Vote on PDC Proposal

Vote on 2014 Annual conference minutes

New committee Chairs & Board

Sponsor Vote Announcement

Announcements

Evaluation meeting/meetings

Evaluation Annual Conference

2016 Annual Conference Site

Marilou Chacey asked if there were any concerns about this agenda, seeing no concerns, this is tomorrow’s meeting agenda.

**LIGHT AND LIVELY**

**COMMITTEE OF THE WHOLE:**

Marilou Chacey asked for someone to close the COW. Antoinette Kranenburg has so moved, and Kate Lushington has seconded. Marilou Chacey took a vote and by unanimous vote we have left the Committee of the Whole and can now vote on the ByLaw amendment.

**VOTE ON BYLAW AMENDMENT:**

Irene Schlump read the Bylaws regarding the proxies. Marilou asked people to hold up the number of proxies you have in addition to the member. Corrine Cassini is counting votes, with Renee Jackson following to confirm.

Marilou said she started the evaluations early because she panicked and thought the meeting was supposed to end at 5:00 p.m.

Marilou said, if you are FOR the bylaw amendment, and you know your proxies are voting for the bylaw amendment, stand up and put fingers up FOR the proxy. Corinne Cassini and Renee Jackson took the count for yes. It was suggested that we do abstentions and against first. Marilou Chacey asked if anyone was against the bylaw to please stand. There is no one opposing the adoption of the new amendment. There are no abstentions. Marilou Chacey said that we have a new ByLaw as listed above. Dorrit Vered suggested that we actually DO vote for the amendment. Marilou Chacey asked everyone for it to stand up and wave hands and papers! **By-law Amendment passed 76 yes, 0 against, 0 abstentions.**

Marilou Chacey said there is a suggestion that it is 5:12 p.m. that we could take this time to vote on whether we go ahead and vote on the PDC proposal while everyone is here instead of tomorrow. Marilou asked for a motion to vote on the PDC proposal. Tommy Thompson so moved, and Joshua Myrvaagnes seconded the motion. No opposition to doing so. PUT PROPOSAL IN. Motion passed to change today and tomorrow’s agenda to vote on the PDC proposal today. Kate Lushington had to run to get her laptop to get the final edit. GET THIS FROM MARILOU – NOT PROVIDED BY REVISION TIME. Marilou Chacey decided to do announcements while waiting for Kate to return with email. Final edited PCD proposal was put on the projector. Tommy Thompson moved to vote, and Fiona Cranwell seconded the motion. The newly edited final proposal was reviewed by the membership as it appeared on the projector. Phillip Bouskéla asked if there was really not another book published by FM. Marilou Chacey asked if all concerns were resolved in what we just read, and it matched what they decided. **2 abstention, 0 no, 74 Yes. ByLaw is passed.**

**REVIEW/EVALUATIONS:**

Josh Myrvaagnes asked to streamline the proxy forms. Debi Adams said it was premature to do an evaluation of the meeting. Dorrit Vered likes the way the facilitator worked. Mona

Al-Kazemi said she wanted to be involved in the Light and Lively but the language was difficult. Eve Salomon said more time on the agenda to discuss the committees. Fast, Loose, Sloppy and successful, says Peter Nobes. Fiona Cranwell said it feels good to get work done fast loose and sloppy. Jano Cohen said she hadn’t been to a meeting (illegible) but could we do the voting like this next time, going in and out of COW in the meeting. Irene Schlump said there is a certain uncertainty on which lists should be with the proxies and how to count, so which committee has to know how the proxies work and how we vote. Nominations chairs say nominations does. Tommy Thompson said that we don’t have a name for the COW. Jennifer Roig-Francoli said she thought in Robert’s Rules that there was a way for people to make comments, and she wondered who here knows Robert’s Rules. No one in the meeting really knows Robert’s Rules. Jano Cohen said that she thought when we used FC we used that in place of what used to be discussion. We are not doing that right now. Antoinette Kranenburg appreciated when the peace keeper used the gong and wished she had used it more as this was all very un-peaceful. Marilou said further evaluations should be written up on the easel.

**ANNOUNCEMENTS**:

Peter Nobes announced the no talent show again. Dorrit Vered is willing to start a board for airport runs tomorrow. Robbin Marcus said if we don’t get outside to take the Conference group photo, it will be dark. Monika Gross asked if a workshop is still happening in the morning. Yes, there is yoga in Brinton/Conlon in the early morning. Monika Gross said we will be a group at 9 a.m.

**MEETING ADJOURNED.**

**Glossary:**

*FC: Formal Consensus*

*MCM: Membership Counsel Meeting*

*LnL: Light and Lively*

**Wednesday, October 21 MCM – Meeting Minutes #7**

**Meeting Intentions:**

Everyone in the meeting read the intentions in their own languages privately.

Formal Consensus Roles

Agenda Planner: Shawn Copeland

Facilitator: Marilou Chacey

Timekeeper: Irene Schlump

Notetaker: Linda Hein

Public Scribe: Antoinette Kranenburg and Fiona Cranwell

Peacekeeper: Akemi Kinomura

Advocate: Peter Nobes

FC Advocate:

**Vote on PDC Proposal: Completed at the prior meeting.**

**New Committee Chairs & Board:** Corinne Cassini announced Board and Chair results, and Irene Schlump announced Sponsor results.

**Vote on 2014 Annual conference minutes:** Marilou Chacey ensured that we have a quorum to vote on the minutes. Antoinette Kranenburg moved that we vote on the minutes, and Alison Deadman seconded. Robin Gilmore asked if her proxies were in Bordeaux, and so then she could vote her proxy. Marilou Chacey said only those who were there can vote today. Linda Hein sent the list from the Bordeaux Annual Conference to Shawn Copeland to put on the screen so people could determine who was at the Bordeaux Conference. Minutes were approved with **zero no and zero abstentions**.

**Sponsor Vote Announcement:** New and Re-Elected sponsors were elected with far more than the 60% vote threshold.

**Announcements:** Tommy Thompson announced his workshop. Eve Salomon suggested that we move the closing circle. Eve Salomon moved and Robin Gilmore moved and seconded that we move on to evaluations. 22 yes and one abstention to move on to evaluations. The meeting members gave a “thank you” to the Annual Conference Assistants Tye Palmer, Joseph Arnold, and Ingrid Forsyth.

**Evaluation meeting/meetings:** Robbin Marcus is proud of us for being organized, efficient, and orderly. Debi Adams said she would prefer that the previous years’ meeting minutes be approved at the beginning of the MCMs before we go into COW. Robin Gilmore said that in lieu of what happened this time with the proxies it makes sense to have anything we are voting on NOT happen on the last day. Also it would have been helpful to have some background and notice of what was happening on the CE meeting. Corinne Cassini asked if the previous years’ minutes were part of an email communication before the Annual Conference. She suggested that they be emailed to members before the meeting and then we could vote at the beginning. It was totally confusing to come to a consensus at the end of a proposal, and then vote three days later. Could we go in and out of the COW? Marilou Chacey said that 2015 Annual Conference minutes be due online in November or December, before the first of the year. We could have them up for a month on All Together. Alison Deadman said she would like to see a parliamentarian for Robert’s Rules. Marilou Chacey clarified that she would have a second then when she was facilitator. Corinne Cassini asked if that was someone hired from the outside, and Alison Deadman said no, just another role. Debi Adams said very good light and livelies. Josh Myrvaagnes said he is new here and might be wrong but he had a feeling that some things were not said because of fear or process or whatever, things went unspoken. Debi Adams said she loved more time on the agenda for announcements and if there is time at the beginning of the meeting when more people are here for announcements. Fiona Cranwell suggested that the presenters stand up and introduce themselves at the beginning of the conference. Andrea Bruno said that at the beginning of each day might work. Antoinette Kranenburg said she noticed how much calmer it is in COW and how flustered everyone gets when the group is in Robert’s Rules. Marilou Chacey said yes, that is how much she feels that it is difficult for the facilitator to move back and forth. Josh Myrvaagnes said he felt some drain of emotional energy each time it was asked if there were any concerns about things, and are most people happy to focus on the negative only, a feeling of constriction on what was positive. Debi Adams said it was connected to going back to Robert’s Rules immediately upon approval so we can vote right away. Robin Gilmore said her suggestion to that is that we have a role of FC advocate in the room so the FC Advocate really be available and that people really have the sense that they can go during the meeting and ask if something is part of FC or not. Marilou Chacey said we should have a definition of FC Advocate on the list of roles that goes into the packet each time. Irene Schlump appreciated that the FC process in hearing the concerns she felt that it was something that was recognized as growing the ideas and growing the proposals. Everyone doesn’t get tensed up. Robin Gilmore acknowledged the two working groups that met between the MCMs did a great job. Marilou Chacey said if you think of more evaluations, please write them on the easel pads.

**Evaluation Annual Conference:** Robin Marcus asked that everyone evaluate Pendle Hill on a separate page. Dorrit Vered said it was fantastic! Dorrit Vered asked for more formal exchange work at the Conference. Debi Adams said it was a very comfortable schedule. Robin Gilmore said there should be a buffer in between every item, a transition time, and the food was fantastic! The quality and the care and taking care of individual needs was marvelous. Jennifer Roig-Francoli was frustrated that theworkshop descriptions didn’t come through at all. Some people’s workshops were not described, and that the workshops and bios be in separate places. It was a problem that we did not get a schedule before getting here. Jamee Culbertson said that it was a well-chosen place, loved the meeting room and liked that fact there were separate buildings, which provided a transition. Corinne Cassini said that she knew there were issues about the schedule not being up on line. Consensus is that it needs to be up a month earlier to plan flights, etc. She also really liked the venue even though she didn’t stay here. David Behrstock said that he knew people who didn’t come because they didn’t know the schedule. He would have liked an acknowledgment of people who arrived late, as there were people there that he suddenly didn’t know. Tommy Thompson said he liked everything. He said that it is an evaluation of the evaluations. As they are, they contribute and help to have better meetings. He wonders if we could evaluate ourselves, say how we were doing during the meeting, “how am I using myself to be here and contribute.” Marilou Chacey said she buys her tickets really early, that we need the basic schedule. Jamee Culbertson said that Linda Hein should be introduced the first day of each meeting. Further evaluations will be written on the easel. Antoinette Kranenburg said she appreciates everyone who comes from far away.

**2016 Annual Conference Site:** Next meeting is at Ardingly College in Ardingly, UK.

**MEETING ADJOURNED.**

**Glossary:**

*FC: Formal Consensus*

*MCM: Membership Counsel Meeting*

*LnL: Light and Lively*